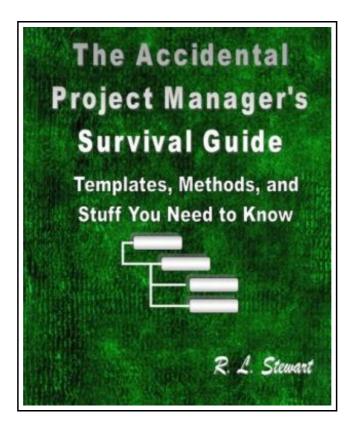
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Reviews

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THE ACCIDENTAL PROJECT MANAGER S SURVIVAL GUIDE: TEMPLATES, METHODS, AND STUFF YOU NEED TO KNOW (PAPERBACK)



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Createspace, United States, 2014. Paperback. Book Condition: New. 235 x 190 mm. Language: English . Brand New Book ***** Print on Demand *****. From project approval through project closing - templates, methods, and stuff you need to know to handle projects of the small/not terribly complex variety as well as the more complex. Simple to use methods and project templates to develop a project plan - including stepping through how to do project work planning, project work estimates, and a project budget plan to get your project up and running. Project control how to is covered - things such as project risk planning, project communications, project meeting, project reporting, and project change. This is straight forward what, why and how to do project stuff; heavy on the illustrations, examples, and step by step how to. As light as possible on the project management speak. Don t have the time or inclination to learn to speak Projectmanagementese or to figure out how a project management software application works? No problem; learn how to plan, control, and closeout projects with the aid of clearly explained and easy to use project management tools (Excel and Word formats). To help you get started seven of the fifteen project plan templates used to illustrate project management what and how to in this book are available as complimentary downloads: (1) Project Charter - (2) Initiation Phase Project Starter [twofer - includes a project planner template] - (3) Task Planner - (4) Project Planning Calendar - (5) Project Control System - (6) Change Requirement Form - and (7) Project Timeline. Here s what s covered in this book: What s a project is and why it s not like managing day to day operations work Getting the PM some authority and agreeing on who approves what (project initiation)...

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